



Grants through the Community Foundation

The Chillicothe-Ross Community Foundation is committed to making our community a great place to live, work, play and raise our families. We are committed to the nonprofits that greatly contribute to the quality of life in our communities.

We make grant awards as funds are available to qualified 501(c)(3) charitable organizations that serve a public purpose and whose projects demonstrate broad community impact and/or solutions to our community's opportunities and needs. Our grants provide funding and support for projects, programs, and organizations that will help achieve our mission and are responsive to the needs of the organizations and the communities we serve.

Proposals Ineligible for Funding:

- Religious organizations, unless they are engaged in a significant project that is nonsectarian and benefits a broad base in the community
- Organizations that espouse any form of discrimination against individuals
- Administrative expenses and general operating expenses
- Endowments not held at the Community Foundation
- Fundraising
- Individual Needs
- Social, labor, veterans, alumni or fraternal organizations
- Political causes, candidates or legislative lobbying efforts
- Budget deficits or debt reductions
- Recreational sporting events or athletic teams

Grant requests should be for tangible items that relate directly to services provided to the clients of the requesting organization.

Agencies with little or no presence in our region may not be considered for a grant.

Projects endorsed by our grants committee but unable to be funded will be eligible for the Foundation's Grants Catalog, a crowdfunding platform.

To apply for a grant from the Chillicothe-Ross Community Foundation:

Mail or email a request by **October 9, 2020**
Scott Graham, Executive Director
Chillicothe – Ross Community Foundation
45 E Main Street
Chillicothe, OH 45601
scott@crcf.net

Your request packet should include a **cover letter** and a **grant narrative**.

Your **cover letter** should briefly describe the organization, the need for the project, the request, and contact information

Your **grant narrative** should briefly as possible include the following information as applicable to the project.

- A. **Financial information** – The financial information included with your application should contain an itemized budget and a budget narrative, i.e., an explanation of how the expenditures will be used, and when your funds will be needed.
 - a. Please include cost estimates for any capital expenditures for which the grant is requested
 - b. Please include in-kind support or other funds that have been already secured for the project. If you plan to seek additional funding from other sources, indicate the organizations you intend to contact and the funding you will be seeking from them.
 - c. Organization's Latest annual financial statement showing income and expenses
 - d. Organizations 501 (c)(3) tax-exempt letter of determination from the U.S. Internal Revenue Service and your most recent 990.
- B. **Demonstrate the need for the project** - What does your organization see as a significant need in our community? How has your organization determined the need?
- C. **Project description** – What does your organization plan to do?
- D. **Project impact** – How will the project benefit the community and/or individuals in our community?
- E. **Project time period** –What is the timeline for the project's implementation and completion?
- F. **Project sustainability** – If this project will be on-going, how do you plan to fund the program after the Foundation grant is expended?
- G. **Evaluation** - How will your organization evaluate the project and measure its effectiveness?
- H. **Organizational goals** – What are the mission and vision of your organization? When were you established? How does this project relate to your overall mission? Please include the list of members of your governing board.
- I. **Collaborative projects** - If your proposal includes collaboration with one or more other organizations, how will you work together on this project? Who will take the lead in implementing the program?
- J. **Other funding sources** – Do you also intend to use other funds for this project? If so, what organization(s) will provide the funds and how much additional funding will be supplied?
- K. **Volunteer involvement** – What volunteer resources and skills will you use in implementing the project?
- L. **Organizational capability** - –What are your organization's financial capacity and ability to complete the proposed project?
- M. **Plan for public acknowledgment of the Foundation's gift** – please describe how you plan to notify the public of the Foundation's contribution to this project.